**Rental Agreement**

**For Georgian Bay Hunters and Anglers Incorporated Club Facilities**

**3175 Ogden’s Beach Road, Midland Ontario**

**GBHA Inc. Hall Rental Fee Schedule**

**Fee Guide: HST (#85185 2814 RT0001) is applicable to all fees.**

**Upper Hall only:** $450.00 Per Day + HST

**Lower Hall only:** $250.00 Per Day +HST

**Kitchen:** additional $100.00 Per Day +HST, including the use of equipment, dishes, cutlery etc.

**Bartending:**

Bartenders are paid directly at the time of the event, by the renter, separately by rental fee.

**Bartending Guidelines:**

75 people or less; **ONE** Bartender @ $17.00 per hour

75 to 150 people; **TWO** Bartenders required @ a total of $34.00 per hour

151 to 225 people; **THREE** Bartenders required @ a total of $51.00 per hour

All Bartenders are Smart Serve Certified.

**Additional Fees:**

1. Should entry to the building be necessary the day prior to the rental for set up of the event, there will be an additional **$50.00** charge.
2. If entry to the building is necessary the day following the event and additional **$50.00** will apply.
3. Automated External Defibrillator (AED) and AED supplies are located in upper main hall in a marked box. The renter is responsible for any and all damages or loss of AED unit and equipment. GBHA Inc

**is not responsible** in the result of usage of the AED unit. (Estimated @ $2,400.00)

1. Should the large parking lot snow removal be required for your event, Georgian Bay Hunters and Anglers Inc. will arrange for the service and pass along only the charge from our contractor. This charge will be up to **$200.00 (plus HST)**.

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**Rules, Regulations and Requirements Governing**

**The use of GBHA Premises and Facilities General Conditions**

1. The Renter must provide proof of Party, Alcohol and any required Liability insurance one week prior to their event. This includes proof that all Contractors have added Georgian Bay Hunters and Anglers Inc. to their Liability Insurance.
2. Bookings and rental deposit shall be completed only on the Rental Agreement form and a damage deposit paid at the time of booking. Once the booking has been approved by the GBHA Inc. Rental Chairperson and the Georgian Bay Hunters and Anglers Board, you will receive a copy of the agreement confirming your deposit and any additional information that has been discussed.
3. Hall Rentals shall be paid one week in advance of the event.
4. Georgian Bay Hunters and Anglers are not responsible for any damage to or theft of the property of Renters Guests, Helpers or Contractors using their property or facilities. Georgian Bay Hunters and Anglers Inc. are not responsible for any injury incurred by Renters Guests, Helpers or Contractors during the use of its property or facilities.
5. The Renter is responsible for:
	1. Any loss or damage to the Premises by themselves, their guests, contractors, or non-paid help should the damage deposit not cover them. There will be no changes to the buildings including holes drilled etc.
	2. For any set up requirements and removal of same after the event.
	3. To ensure that any contractors have appropriate certification to perform their services and proof of insurance for any work performed. Contractors must also have Workers Compensation Insurance if appropriate. Georgian Bay Hunters and Anglers Inc. must be added to all Contractors Liability Insurance.
	4. The conduct of their staff, contractors and guests on the GBHA premises prior, during and following event times.
	5. Daily removal of trash to on site disposal bin.
	6. All premises and facilities are left in the same conditions as received. Cleaning services are not provided during the event unless specifically negotiated prior to the event. Should cleaning be required after the event, **GBHA Inc. will perform cleaning as necessary and charge the cost to the Damage Deposit.**

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1. The Renter must acquire a liquor license for their event if alcohol is to be consumed. A copy of the license issued by the Liquor Licensing Board shall be provided to the Building Chair before any alcohol is consumed on GBHA property.
2. Georgian Bay Hunters and Anglers Inc. Bartender(s) must be used when alcohol is to be served. All GBHA Bartenders have Smart Serve Certification and are to be paid separately from the renter.
3. The Renter shall ensure that activities are confined strictly to those areas specified in Rental Agreement.
4. The premises and facilities of GBHA Inc. are used for purpose specified on the face of this agreement. No substitutions will be allowed.
5. There will be no smoking in GBHA Inc. buildings. Smoking is not allowed within 3 meters of any entrance or exit.
6. No Equipment or scenery and decorations, shall block exits or be placed in such a way as to be hazardous to the public. **All EXITS in GBHA Facilities to be kept free and accessible at all times**.
7. Only masking tape or non-abrasive, non-marking products may be used to adhere decorations, and no nails, screws or staples are to be put into walls, ceilings or trim.
8. Any and all Kitchen items (dishes, cutlery, pots and pans etc.) must be cleaned after usage. **As per our waiver with the Tay Fire Department, there will not be any foods cooked that cause grease laden vapours.**
9. Rental of the GBHA Facility include the inside use of table and chairs that are located at the facility.
10. Tables and chairs shall not be used for outdoor purposes.

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**Rental Agreement**

**For Georgian Bay Hunters and Anglers Incorporated Club Facilities**

**3175 Ogden’s Beach Road, Midland Ontario**

**Rental Agreement between: Georgian Bay Hunters and Anglers Inc., and:**

**Renter Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mailing Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Phone 1:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Phone 2:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Email:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2nd Contact Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2nd Contact Phone 1:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone 2:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event Start Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Start Time** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**AM / PM**

(Please note that event start and end dates must include set up and clean up time requirements)

**Event End Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**End Time** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**AM / PM**

**Purpose of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of persons attending \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Copy of Liquor License Attached: YES \_\_\_ No\_\_\_** (Copy of Permit must be provided 48 hours prior to event and posted in the bar during the event.

**Note:** Occupancy for upper hall is maximum **249** Persons. The lower hall is limited to maximum **55** Persons.

**Rental Charge: $**\_\_\_\_\_\_\_\_\_\_\_\_+HST Includes**:** **Upper Hall \_\_\_ Kitchen \_\_\_ Lower Hall \_\_\_**

**Event Deposit:** **$100.00** +HST Cash/Certified Cheque payable at time of signing contract to hold booking.

**Damage Deposit: $300.00** Cash\Certified Cheque payable at time of signing contract

**Cancellation Fee: $100.00** (the deposit) Should the hall rental be cancelled within to 31 days of rental date, plus snow removal fee if applicable.

**Please note;** that the Damage Deposit is fully refundable if premises are left in same condition

as prior to event. **The Renter is responsible for all costs of any loss or breakage.**

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**“Georgian Bay Hunters and Anglers Incorporated reserve the right to refuse or to cancel any rental agreement if the users show careless, deliberate or persistent disregard for the premises or for the regulations. This agreement may be cancelled without notice if the application is refused. “**

**I/We have read all rules and regulations on of this form pertaining to the use of Georgian Bay Hunters and Anglers Inc. Facilities. We agree to exercise the utmost care in the use of the premises and the property and to compensate GBHA Inc. for any damage arising from our occupancy or use of any portion of the building or premises.**

**Renters Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Renters Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GBHA Building Chair:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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